

15 JUN 1982

MEMORANDUM FOR: Chief, Plans and Programs Staff, OL

STAT FROM:

[Redacted]
Chief, Building Planning Staff, OL

SUBJECT: Office of General Counsel

REFERENCE: Note for DD/A from General Counsel dated
24 May 1982, Subject: OGC Senior Management
Seminar (DD/A 82-1982; OL 2 2424)

1. Current needs of this Staff are being satisfactorily supported by the Procurement Law Division (PLD) and Library of the Office of General Counsel (OGC). This stands in rather stark contrast to the writer's previous experiences in other components wherein lack of timely responsiveness has been the consistent experience.

2. Two possible courses of action that could lead to better OGC support are:

a. Decentralization of resources to place legal assistance closer to the manager and thereby improve communication and teamwork. Existing examples are assignment of an OGC representative to the Directorate of Operations and existence of PLD adjacent to the Office of Logistics.

and/or b. Better management systems within OGC to keep customers advised of estimated action dates associated with tasks. This may be something as simple as a tightly administered suspense system.

3. While an Agency manager may appreciate the intricate nature of the law and the professional ethic adhered to by the professionals, he cannot avoid holding them accountable for delivery of the right product at the right time when execution of his mission requires it.

STAT

[Redacted]

OL 2 2706

Distribution:

Orig - C/P&PS/OL

~~1~~ - OL/BPS (Official)

1 - OL Reader

STAT

OL/BPS/

(14 June 1982)

ROUTING AND RECORD SHEET

SUBJECT: (Optional)
OGC Senior Management Seminar

FROM:
Chief, Plans and Programs Staff

EXTENSION

NO. OL 2 2424

DATE 8 June 1982

TO: (Officer designation, room number, and building)

DATE

RECEIVED FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.
C/PMS

2.
C/SS

3.
C/LSD

4.
C/P&PD

5.
C/PD

6.
C/RECD

7.
C/SD

8.
C/BPS

9.
C/B&FB

10.
C/R&SB

11.
C/SAB

12.
C/P&TS

13.

14.

15.

Per Jim's note on the attached, please give me your thoughts (NLT 8 July) and I will consolidate and give to the front office.

STAT
STAT

STAT

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OGC Senior Management Seminar

FROM: <input type="text"/> EO/DDA 7D-18 Hqs.	EXTENSION	NO. DDA 82-1307/1
		DATE 26 May 1982

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

STAT 1.	D/Communications				
STAT	<input type="text"/>				
2.	D/Data Processing 2D-00 Hqs.				
3.	D/Finance 1212 Key Bldg.				
STAT 4.	D/Information Services 1206 Ames Bldg.				
STAT	<input type="text"/>				
5.	D/Logistics				
STAT	<input type="text"/>				
6.	D/Medical Services 1D-4061 Hqs.				
STAT	<input type="text"/>				
7.	D/Security 4E-60 Hqs.				
8.	D/Training & Education 1026 CofC				
9.	SSA/DDA 7D-10 Hqs.				
STAT 10.	CMO/DDA 7C-18 Hqs.				
11.	IHSA/DDA 6D-5317 Hqs.				
12.	EEO/DDA 6E-2917 Hqs.				
13.	C/Safety Staff				
STAT	<input type="text"/>				
14.					
15.					

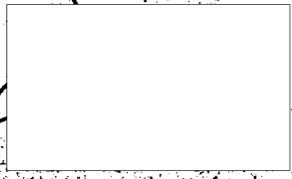
All:

Please review the attached memo from the General Counsel and provide any comments you may have. It would be appreciated if I could have your response by COB 14 July.



Att
DDA 82-1307

Cl's copies the Dir + Staff for their thoughts on this issue



OL 2 2424

82-1307

OGC 82-05068
24 May 1982

NOTE FOR: Harry E. Fitzwater
Deputy Director for Administration

FROM: Stanley Sporkin
General Counsel

SUBJECT: OGC Senior Management Seminar

Harry:

STAT 1. We are scheduling a senior management seminar [redacted]
STAT on 26 and 27 July 1982 to discuss how the Office can better serve
the DDCI and the Agency. Prior to [redacted] the
seminar, I and the senior members of the Office would like to
have a session with you and/or your designee(s) in order to
obtain your views of how we can meet the legal needs of your
organization.

STAT 2. We have set aside Thursday and Friday, 22 and 23 July,
STAT for individual sessions with you and other senior Agency
managers, and have tentatively scheduled a session with you on
Thursday, 22 July, at 1100 hours. If this time is not convenient
for you, please contact my secretary, [redacted], to
arrange an alternate time.

[redacted]
Stanley Sporkin

OL 2 2424